

## **Redemption Process**

(This process applies to all towns \*EXCEPT JAMESTOWN)

This process outlines how to redeem your dog from the CCHS Stray Center. Before a dog can be released from the Stray Center it must have a VALID LICENSE.

Before a dog can be licensed in NYS, it must have a VALID RABIES SHOT which is documented in certificate form from a vet, or having vet certification that the dog is too young or medically unable to receive the shot.

### Steps to follow if your dog has a valid license

1. Take your valid license paper and impoundment papers, that you pick up at the Adoption Center 2825 Strunk Road, Jamestown, to the town clerk where the dog was impounded from. The impound fees must be paid to the town where the dog was picked up even if you do not live in that town.
2. The clerk must fill out the redemption section of the papers, collect fines, sign the DL-18 and issue a receipt to you.
3. Return to Adoption Center, 2825 Strunk Road Jamestown with all papers mentioned above. Upon return with proper papers, a board fee of \$15.00/day for each day the dog was at the shelter and a \$10 processing fee. Cash, M/C, or Visa ONLY. No Checks

### Steps to follow if your dog does NOT have a license

1. You must take a rabies certificate to the town clerk where the dog resides and purchase a license.
2. If your dog does not have current rabies shot, YOU must make arrangements for a Vet to go to the Adoption Center/Stray Center and give the shot. NO DOG CAN LEAVE FOR THIS PURPOSE!!
3. Follow steps 1-3 above to redeem your dog.

Animals are only held for a period of 5 days. Please make sure you return for your animal as soon as possible, or call to make arrangements for pick-up. The Adoption Center is open Monday, Tuesday, Wednesday, Saturday & Sundays 12 pm – 5 pm, Thursday & Friday 1pm-6pm, Closed All Major holidays. Call Adoption Center 665-2209 during open hour of leave a message at extension 201.

\* If you lost a dog in Jamestown you will need to contact the animal control for Jamestown to find out whom they are currently contracting with. Do check with us to make sure your dog did not come in from a town surrounding Jamestown.